

# 2023 Student Resource Scheme Year 7

CHINCHILLA ISI KABOR OMNIA VINCTI

Learning together for a happy and productive future



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Dear Parents/Guardians,

SRS 2023 YEAR 7

This letter includes important information about the fees and inclusions for the SRS. If you have previously opted in to the SRS your participation is assumed for the remainder of your child's enrolment, unless you inform the school otherwise by completing a new participation agreement form. If you are a new parent to the school, this information will assist you in making a decision as to whether you wish to participate in the SRS.

Parents are required to return the form, indicating their preference of participation/non- participation. **This agreement must be signed and returned no later than 10 February, 2023.** 

#### What is provided by the Queensland Government?

The Queensland Government supports children's education by providing funding for instruction (teachers), facilities (school grounds and buildings, internet), and administration (staff to run the school). Funding for schools does not extend to individual student resources such as textbooks, equipment for personal use, and many items used by the student in the classroom.

The SRS helps parents to source these resources. The school can purchase resources at lower rates due to its bulk buying power. Resources such as textbooks or musical instruments that will be used over a period of time are hired to students to further reduce costs for families. Participating in the SRS also offers a convenient way for parents to source the items that their child needs for school, and ensures that all students have access to the same standard of resources.

#### The types of resources that will be included are:

- → Owned by the student e.g. student diary once provided, these items are retained by the student and used at their discretion.
- → Hired to the student for a specific duration of time e.g. textbooks or musical instruments –these items will need to be returned to the school in reasonable condition at the end of the hire period or if the student leaves the school.
- → Used in class e.g. stationery, timber, material, workbooks these items will be used in class. Finished products that are created from these resources will generally come home with the student.

#### The Fee

In determining the fee to charge to families, the cost to provide all necessary learning resources per subject in each year level is investigated. The costs are also considered in light of the funding that is received from the government in the form of the Textbook and Resource Allowance (further details below). A decision is then made on what fee to charge parents based on affordability to families and the budget capacity of the school to support the shortfall in money.

If you are not satisfied that the SRS fee represents good value for money based on the inclusions (over the page), you may choose not to participate in the SRS. If that is the case, please complete a new Participation Agreement Form, indicating that you no longer wish to participate. If you choose not to participate, you will be provided with a detailed list of resources that you will need to provide for the student.



The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students.

For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation as shown in the table below. Thus the SRS invoice you receive will be the full cost of participation in the SRS minus the TRA already held at the school.

Please be aware that there may be two lines of charges on your invoice indicating the GST inclusive and GST exclusive fees depending on the resources supplied by the SRS.

#### **Cost Breakdown**

The diagrams below reflect how the TRA has been deducted from the SRS fee for eligible students who have opted in to the Curriculum SRS.

Cost of SRS*	TRA	Cost to School	Cost to Parent
\$1,394.73	\$146.00	\$1,248.73	\$300.00

\*Cost of SRS = General Items Value (to parent) + Subject Resources Value (to parent)

#### **Financial Difficulty**

If you would like to participate, but are experiencing financial difficulties, please contact the school to arrange an appointment to discuss options. Any information that you provide will be confidential.

#### **Release of resources**

Resources will not be distributed until the full or first payment has been paid to the school. Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in extra-curricular activities until payments are made.

#### **Return of hired resources**

A repair or replacement cost will be charged to the parent for any items that are damaged or not returned.

#### Contact us

If you have any queries regarding the SRS and its inclusions, please contact our office on 07 4672 9333.

Yours sincerely

Robert Burke PRINCIPAL

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Steven Luckraft PRESIDENT, CHINCHILLA STATE HIGH SCHOOL P & C

#### The Curriculum Student Resource Scheme Inclusions

The Curriculum Student Resource Scheme (SRS) is made up of three components. The three components are general items, resources for core subjects and resources for elective subjects. The tables below detail the SRS inclusions for these three components.

YEAR 7				
General Items	Resource	Type of Resource	Acquisition cost	Value (to parent)
General Items	Student Diary	Owned	\$ 11.00	\$ 11.00
General Items	Student ID card	Owned	\$ 5.50	\$ 5.50
General Items	Printing credit	Owned	\$ 10.00	\$ 10.00
General Items	Administration of scheme	Owned	\$ 22.00	\$ 22.00
General Items	Printing/reproduce class workbooks	Owned	\$ 20.00	\$ 20.00
General Items	Supply of Printing/Coloured Paper	Owned	\$ 10.00	\$ 10.00
General Items	Access to student laptops	Hired	\$ 1,187.00	\$ 237.40
General Items	Access to student iPads	Hired	\$ 581.00	\$ 116.20
General Items	Technology Support / Software – Adobe; Microsoft Office etc.	Hired	\$ 15.00	\$ 15.00
General Items	Jacaranda Atlas	Hired	\$ 74.95	\$ 14.99
General Items	Dictionary (Macmillan Australian Primary 2nd Ed)	Hired	\$ 25.95	\$ 5.19
General Items	Thesaurus (Macmillan Australian Students 2nd Ed)	Hired	\$ 22.95	\$ 4.59
GRAND TOTAL			\$ 1,985.35	\$ 471.87

Subject	Resource	Type of Resource	Acq	uisition cost	Val	ue (to parent)
English			\$	62.15	\$	12.43
	Black Snake – The Daring of Ned Kelly	Hired	\$	19.95	\$	3.99
	Black Snake - The Daring of Ned Kelly Audio Book	Hired	\$	14.95	\$	2.99
	Holes - Novel	Hired	\$	15.25	\$	3.05
	Holes - DVD	Hired	\$	12.00	\$	2.40
Geography			\$	141.27	\$	28.25
	Oxford Big Ideas Humanities 7	Hired	\$	66.32	\$	13.26
	Jacaranda Atlas	Hired	\$	74.95	\$	14.99
History			\$	211.22	\$	42.24
	Jacaranda History Alive 7	Hired	\$	69.95	\$	13.99
	Jacaranda Atlas	Hired	\$	74.95	\$	14.99
	Oxford Big Ideas Humanities 7	Hired	\$	66.32	\$	13.26
Mathematics		Threa	\$	69.95	\$	13.99
Mathematics	Maths Quest 7 (Jacaranda)	Hired	\$	69.95	₽ \$	13.99
Science		Threa	\$	94.95	Ψ \$	35.79
Science	Big Ideas Textbook (Oxford)	Hired	<b>ə</b> \$	73.95	э \$	14.79
		Owned	ֆ \$	21.00	э \$	21.00
Lealth and Dhysical Education	Practical Experiments per student, per prac	Owned	э \$	5,836.00	₽	483.04
Health and Physical Education	Due tein fan aurinensie en en teme	l la sal		,		
	Bus trip for swimming per term	Used	\$	1,400.00	\$	56.00
	Swimming entry fees	Used	\$	2,926.00	\$	117.04
	Sporting curriculum equipment (eg. Basketballs, netballs, golfing equipment and badminton)	Hired	\$	1,500.00	\$	300.00
	Printing (resources)	Owned	\$	10.00	\$	10.00
LOTE		Owned	\$	500.00	\$	60.00
				500.00	φ	00.00
	Consumables for calligraphy including pens and paper	Used	\$	250.00	\$	10.00
	AUSLAN cards & charts	Hired	\$	100.00	\$	20.00
	AUSLAN Games	Hired	\$	100.00	\$	20.00
	Language Apps for iPad	Hired	\$	50.00	\$	10.00
Digital Technology	5 5 11		\$	755.00	\$	41.43
2.9.00. 1000.099	Headphones - per student	Owned	\$	15.00	\$	15.00
	EV3 Kit - 1 per 2 students per class	Used	\$	490.00	\$	17.50
	EV3 Replacement Parts	Used	\$	250.00	\$	8.93
Food Specialisations		0000	\$	812.00	\$	29.00
			Ŷ	012.00	Ŷ	25.00
	Junior Master Chef: demonstration resources including	Used	\$	406.00		
	ingredients, perishables, plates, napkins, cuttlery, etc.				\$	14.50
	Sustainable Dining: demonstration resources including					
	ingredients, perishables, plates, napkins, cuttlery, etc.	Used	\$	406.00	¢	14.50
Engineering Principles and					\$	14.50
Systems			\$	1,130.00	Ś	44.60
	Pencil Sharpeners	Used	\$	140.00	\$	5.00
	Hot glue sticks	Used	\$	50.00	\$	2.00
	Prototyping materials - modelling clay, styrafoam, pip cleaners,	-	· ·		Ŷ	2.00
	etc.	Used	\$	280.00	\$	11.20
	Electrical components - LEDs, Resistors, Battery connections,	Used	\$	560.00		
	wiring, switches.	-			\$	22.40
	Solder	Used	\$	100.00	\$	4.00
Music			\$	90.00	\$	18.00
	Headphones	Hired	\$	50.00		10.00
	Ukulele	Hired	\$	40.00	\$	8.00
Visual Art			\$	179.00	\$	18.36
	Artwise textbook	Hired	\$	70.00	\$	14.00

	Use of the following including but not limited to Paper Black Card, Pencils - Lead, Pencils Coloured -Watercolours, Sharpeners, Erasers, Glue, Markers, Paint, Paint Brushes, Oil Pastels, Water Colours, Scissors, Rulers and Cling Wrap	Used	\$ 109.00	\$ 4.36
English Foundation			\$ 207.49	\$ 61.89
	iTunes apps	Used	\$ 10.00	\$ 0.40
	Thrass Resources	Hired	\$ 20.00	\$ 4.00
	Maqlit Resources	Hired	\$ 20.00	\$ 4.00
	Comprehension student workbook (stars & cars)	Owned	\$ 5.99	\$ 5.99
	Reading Eggs subscription	Used	\$ 25.00	\$ 1.00
	Unit Text	Hired	\$ 50.00	\$ 10.00
	Unit Audiobook	Hired	\$ 50.00	\$ 10.00
	Soundwaves	Owned	\$ 16.50	\$ 16.50
	Reprographics – photocopying workbooks / worksheets	Owned	\$ 10.00	\$ 10.00
Maths Foundation			\$ 75.90	\$ 12.64
	iTunes apps	Used	\$ 10.00	\$ 0.40
	Mental Maths	Used	\$ 14.95	\$ 0.60
	Signpost Maths	Used	\$ 18.95	\$ 0.76
	IXL Online Subscripton	Used	\$ 10.00	\$ 0.40
	Maths Online Subscription	Used	\$ 12.00	\$ 0.48
	Reprographics – photocopying workbooks / worksheets	Owned	\$ 10.00	\$ 10.00
Science Foundation			\$ 20.00	\$ 0.80
	Consumables for practical investigations	Used	\$ 20.00	\$ 0.80
General Capabilities & ILP			\$ 20.00	\$ 10.40
	iTunes apps	Used	\$ 10.00	\$ 0.40
	Reprographics – photocopying workbooks / worksheets	Owned	\$ 10.00	\$ 10.00
Community Access			\$ 10.00	\$ 10.00
	Reprographics – photocopying workbooks / worksheets	Owned	\$ 10.00	\$ 10.00
GRAND TOTAL			\$ 10,214.93	\$ 922.86

#### CHINCHILLA STATE HIGH SCHOOL STUDENT ACCOUNTS AND PAYMENT OPTIONS

Chinchilla State High School offers parents a number of options in relation to payment of their child/ren's school fees. Please find information below on the various options available to you.

Qkr!       masterpass         Paying by Qkr!         Download Qkr! and register your details.
For more information and a detailed guide, visit our website <u>www.chinchillashs.eq.edu.au</u> .
Paying by BPOINT for Credit Card Payments – Invoice only BPOINT is an online payment system which provides a secure and efficient method of collecting payments from parents/customers. It is the preferred payment method for the Department of Education. BPOINT payment methods are listed on invoices generated from the department's finance systems. BPOINT allows customers make payments from their electronic devices.
<ul> <li>Method: Direct Payment by Credit Card Online System to Student Account</li> <li>Log onto BPOINT web link – https://www.bpoint.com.au/payments/dete</li> <li>Enter Customer Reference Number (CRN) from the invoice you are paying – this is the unique identifier located at the bottom of your invoice/statement</li> <li>Enter Invoice Number. Enter Student's Name. Indicate amount of payment and follow prompts. Select Invoice for payment.</li> </ul>
Payment Plan by BPOINT for Credit Card or Bank Account Payments – Invoice only BPOINT is an online payment system which provides a secure and efficient method of collecting payments from parents/customers. It is the preferred payment method for the Department of Education. BPOINT payment methods are listed on invoices generated from the department's finance systems. BPOINT allows customers make payments from their electronic devices.
To commence a payment plan through BPOINT parents are to <b>contact the Chinchilla State High School</b> <b>Administration Office</b> and request to undertake a payment plan. Information will be forwarded to parents via email. This information will generate a BPOINT link for parents/customers to enter their details. Parents/ Customers access the link provided by the school and enter the relevant credit/debit card or bank account.
<ul> <li>Paying through Centrelink</li> <li>Method: Direct payment into the school bank account made on your behalf by Centrelink.</li> <li>Contributions can be paid directly to the school through Centrelink. Parents can nominate a fortnightly amount, not less than \$20.00, and this is credited to the school account until the fees are fully paid. Unless otherwise negotiated payments must be completed by the end of Term 3. <u>NOTE: It is the parent's responsibility to cease deductions upon completion of payment of accounts, and should NOT continue to accrue.</u></li> </ul>
<ul> <li>Payment Instalment Scheme – Please contact the Administration Office to arrange a payment plan.</li> <li>Method: Regular payments to the School via the options above with all debt to be finalised by end of Term 3.</li> <li>Complete Payment Schedule Agreement Form indicating payment terms</li> <li>Return to School and confirm acceptance of the agreement.</li> <li>Commence payment plan.</li> </ul>
<ul> <li>Paying in Person</li> <li>Method: Payment by Credit Card, Debit Card, Cash or Cheque.</li> <li>Payment can be made at the School Office, Monday to Friday between the hours of 8:15am and 4.00pm.</li> <li>EFTPOS facilities are available – minimum payment \$10.00</li> <li>Credit Cards and Debit Cards (EFTPOS), Cash, Cheques and Money Orders are accepted.</li> </ul>
<ul> <li>All Other Payment Queries</li> <li>Please contact the School Office on 0746729333.</li> </ul>

## **Financial Assistance Information Sheet**

There are a number of allowances payable to parents/carers of secondary school students:

**Textbook Allowance Scheme:** Students attending approved secondary schools are eligible to receive a State Government textbook allowance each year.

These amounts will be paid directly to the school and are used to assist in providing subject resources for students, therefore reducing the amount charged under the Student Resource Scheme.

**Conveyance Allowance:** Eligibility is determined by Queensland Transport on an annual basis. Parents should enquire directly to Queensland Transport at the beginning of each year. Application forms and details of eligibility, etc. are available from Queensland Transport, School Transport Section.

**Living Away from Home Allowance Scheme:** A living away from home allowance will be paid to the parents of all students in Years 7 to 12 where such students are compelled, by reason of remoteness, to board away from home in order to attend a secondary school with the required grade.

All payments are dependent on applicants' homes meeting distance eligibility criteria or being approved under special circumstances by the Minister for Education, Training and Employment. Payment is also dependent on school attendance certifications and distance checking which is undertaken on a risk management basis.

Information about eligibility can be obtained from Department of Education, Training and Employment, School Financial Services Unit – free call phone 1800 248 997.

**Youth Allowance:** Benefits will be payable from the student's sixteenth birthday, regardless of school year level. Youth Allowance is family income tested. Students receiving Youth Allowance benefits have obligations to observe concerning attendance and work performance. Unexplained absences incur penalties to benefit levels also. For further information, write or telephone Centrelink

**Aboriginal Study Assistance Scheme (ABSTUDY):** ABSTUDY (Schooling) is the scheme which provides assistance to students under 21 years of age who are:

- (a) full-time students attending an approved secondary school or a class anywhere in Australia;
- (b) full-time students 14 years and more on 1 January of the year they study, attending an approved primary school; or
- (c) full-time students attending an approved special school, or education unit from the commencement of the year in which they turn 13.

To be eligible for assistance under ABSTUDY, a student must meet the Commonwealth definition of an Aboriginal. This has three parts. An Aboriginal or Torres Strait Islander is a person:

- (a) of Aboriginal or Torres Strait Islander descent;
- (b) who identifies as an Aboriginal or Torres Strait Islander; and
- (c) who is accepted as such by the community in which he or she lives or has lived.

Students receiving ABSTUDY benefits are required to observe obligations the same as Youth Allowance recipients. Further information about ABSTUDY can be obtained from the Centrelink.

#### Assistance For Isolated Children (AIC):

Financial assistance is available for secondary students who qualify under special provisions relating to isolation, special course provisions, itinerancy and disability or handicap. Assistance is extended to students who board or are maintained in a second home for the purpose of attending school. Assistance is family income based. Further information about AIC can be obtained from Centrelink.

# **Refund Guidelines**

At Chinchilla State High School we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens' Association.

State schools are able to charge a fee for:

- an educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student
- an education service purchased from a provider other than the school where the provider charges the school and
- a specialised educational program.

School fees are directed to the purpose for which the fee is charged.

#### Student Resource Scheme

Chinchilla State High School operates a Student Resource Scheme. To participate in this scheme parents sign a participation agreement form and pay an annual levy. The Government Textbook and Resource Allowance is paid directly to the school and is used to offset the full cost of the student schools fees.

In the event of a student leaving school throughout the year, a parent **may** be entitled to a pro rata refund. The pro rata refund is calculated on all fees paid/received, less any costs incurred as a result of loss or damage to resources. Any outstanding debt is also taken into consideration.

#### Excursions

School fees for extra-curricular activities are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance. Participation of students in an extra-curricular activity is indicated through payment of the fee and provision of a permission form completed by the parent.

The school budget cannot meet any shortfalls in funding for an extra-curricular activity due to the subsequent non-participation of a student who had previously indicated attendance of the activity. Therefore, fees already paid for an extra-curricular activity may only be refunded in full or in part or not at all, after the activity has occurred and all expenses associated with it have been paid.

If a parent requests a refund prior to the closing date of an activity, the parent or student may apply for a refund of non-committed costs. "Committed costs" may include pre-arranged travel, reservations or administration fees. If a student is unable to attend an activity due to illness or emergent situation, a medical certificate or supporting documentation will be required before a refund can be processed. The amount of the refund will depend on the various commitments of the activity and should be discussed with the Principal/Business Manager.

If a parent wishes to apply for a refund due to their child's non-participation in an extra-curricular activity, they may do so by completing a Request for Refund form provided. Where possible, the request should include the receipt relating to the payment for which a refund is being sought.

It is preferred that refunds be made as a credit against the student's account at the school, and used to offset any future charges. Alternatively, payment of refunds will be by direct credit to the parent account, should details be provided.

Department of Education and Training policy references:

- Education (General Provisions) Act 2006
- SCM-PR-002: School Excursions
- FNM-PR-019: State Education Fees

# **Debt Management Policy**

Chinchilla State High School provides free instruction, administration and facilities to students enrolled at the school who are Australian citizens, permanent residents or children of Australian citizens or permanent residents.

Education Queensland Policy stipulates that no fees are to be charged for activities associated with instruction, administration and facilities. Chinchilla State High School is required to charge fees to students for some services.

#### Student Resource Scheme

Chinchilla State High School offers parents the option of participating in the Student Resource Scheme. **Students will not be permitted to attend excursions/activity if they have not completed the Student Resource Scheme Participation Form.** 

#### **Government Textbook and Resource Allowance**

The Government Textbook and Resource Allowance for secondary schools is used to offset part of the schools fees/voluntary contributions.

Where Chinchilla State High School provides resources, the ownership is retained by the school. The school can decide to pass these on to the student.

Where parents choose not to participate in the scheme and provide the resources themselves they retain ownership.

# Debt recovery action can be undertaken for outstanding fees and charges. Some examples:

- School excursions
- Sporting/Artistic programs that extend beyond the core curriculum
- Transport to sporting events
- Hire of equipment, for example, musical instruments/photographic equipment

A student can be excluded from extra-curricular activities for non-payment of fees where the fees have accrued from previous years, or current year fees are not paid/arrangements made by end of Term 1. This may apply even if the student is presenting the money for the extracurricular activity.

# Exclusion from activities can be avoided by parents maintaining regular communication with the school and negotiating payment options to meet their agreed commitments.

If the parent/carer has made regular payments but there is still an outstanding balance owing, the Principal will use discretion in choosing to exclude the student from any activities.



Chinchilla State High School

Learning together for a happy and productive future

### YEAR 7 BOOKLIST – STUDENT TO PROVIDE

2023

ENGLISH AND HUMANITIES		
	<ul> <li>2 x A4 exercise book – 96 page</li> </ul>	
English	<ul> <li>1 x Plastic document wallet</li> </ul>	
	Headphones with audio jack or USB connection.	
Uumenitiee	<ul> <li>2 x A4 exercise book – 96 page</li> </ul>	
Humanities	1 x Plastic document wallet	

MATHEMATICS AND SCIENCE				
	<ul> <li>4 x A4 exercise books - 96 page</li> <li>1 x A4 exercise book - 64 page</li> </ul>			
Mathematics	<ul> <li>1 x graph pad</li> </ul>			
Science	• 2 x A4 exercise books – 96 page			
Essential Learning Program – Numeracy	<ul> <li>1 x A4 exercise book – 96 page</li> </ul>			

HEALTH AND PHYSICAL EDUCATION		
Health and Physical Education	<ul> <li>2 x A4 exercise books - 96 page</li> <li>1 X A4 document wallet</li> <li>1 X sun safe school hat</li> </ul>	
LOTE	1 x A4 exercise books - 96 page	

TECHNOLOGY		
Digital Technology	<ul> <li>1 x A4 Visual Art Diary</li> <li>1 x Pair Headphones (USB)</li> <li>1 x Computer mouse (USB)</li> <li>1 x A4 Document Wallet</li> </ul>	
Food Specialisiations	<ul> <li>1 x A4 Visual Art Diary</li> <li>1 x Computer mouse (USB)</li> <li>1 x A4 Document Wallet</li> </ul>	

THE ARTS		
	1 x Olympic music book	
Music		
	<ul> <li>1 x A4 spiral art diary – non perforated</li> </ul>	
Visual Art		

SUBJECTS FOR SPECIAL EDUCATION			
English Foundation	<ul> <li>2 x A4 notebook – 96 page</li> <li>1 x document wallets</li> </ul>		



Great state. Great opportunity.

Maths Foundation	<ul> <li>2 x A4 notebook – 96 page</li> <li>1 x document wallets</li> </ul>
Science Foundation	<ul> <li>2 x A4 notebook – 96 page</li> <li>1 x document wallets</li> </ul>
ILP	• 1 x A4 notebook – 96 page

## General Items that the student must purchase / provide for all subjects

PLEASE NOTE: Individual exercise books are required for each subject to allow teachers to collect them from students for marking. Multi subject books with tabs are not suitable.

	ruler
soft eraserblue, red and black birosmini whiteboard eraser1 x 2H & 1 x 4H pencilsglue stick10 x HB pencilsscissors2 x 2B pencilsA4 loose leaf ruled paper – for2 x 4B pencilsassessmentBlack leather school shoescolouring pencilsChinchilla SHS bucket hat2 X Packet of post it notes4 X Highlighters	4 x whiteboard markers compass protractor scientific calculator Pencil case 1 x USB 1 x notebook (PC) USB Computer Mouse

Safety requirements mean ONLY BLACK LEATHER SCHOOL SHOES WITH IMPERVIOUS UPPERS are to be worn.

Chinchilla State High School is a Sunsafe school. All students are required to purchase and wear a SCHOOL SUNSAFE HAT – available from the Tuckshop/Uniform shop.